

Letter to Applicants
Base Hill Cooperative, Inc.
A Resident Owned and Operated Cooperative
Keene, NH

Thank you for your interest in our community. We hope you will consider joining us as resident owners. We strive to maintain a positive and well-kept neighborhood.

About the Application Process

- Download or obtain copies of the following documents:
 - Letter to Applicants
 - Application for Criminal Background Check
 - Application for credit report
 - Park Rules and By-Laws Acknowledgement form
 - Volunteer Interest Sheet
 - A Summary of your Rights under the Fair Credit Reporting Act
 - Base Hill Coop By-Laws
 - Base Hill Coop Park Rules
 - Pet Registration Form (if applicable)
- Submit to the Membership Committee Chair or a Board Member:
 - A completed, signed and NOTARIZED Application for Criminal Background Check for each adult member of your household
 - A completed and signed Application for credit report for each adult member of your household
 - A completed and signed Park Rules and By-Laws acknowledgement form
 - A completed Volunteer interest sheet.
 - Completed Pet Registration Forms (if applicable).
 - A non-refundable Application Fee of \$40/adult
- Interview with the Membership Committee
- Await approval by the Cooperative.

When you are approved and prior to buying your new home

- Pay your Five hundred dollars (\$500) membership fee (this one-time fee is fully refundable when you sell your home).
- Complete and Occupancy Agreement.
- Pay your first monthly lot rent of \$378.00
- Learn how the cooperative works; attend a Board Meeting
- Sign up to participate on a committee.
- Get to know your neighbors.

About the Park

- Good roads, water lines and septic
- Conveniently located for natural beauty, employment, and shopping
- The park is clean and well maintained.
- This is a people-oriented park, we help each other
- We have a strong sense of community.
- Members (you) create and live by the park rules. Please read them before you join.

About the Cooperative

- You will be an owner rather than a tenant. You will own one share in the cooperative, which collectively owns the entire park.
- Members (you) vote on the monthly lot rent to keep housing affordable.
- Members all participate as volunteers in running the cooperative and the park.
- Members create and are governed by the coop's Bylaws. Please read them before you join.

If you have questions, please call Cindy Connors at (603) 903-0137